



Raising a Concern

At Hauxton, we pride ourselves on the professionalism and transparency in which we work. In the event that you need to raise a concern, please see the table below, which should help you to raise any such concern to the right person. **It is the duty of all staff, governors and volunteers to raise concerns promptly to the correct person.**

Nature of Concern	Contact Responsible
Safety, welfare or wellbeing of a pupil (including Online Safety)	Jayne Lay (DSL); Hannah James (DDSL); Michelle Cooke (DDSL)
Health and Safety Concern	Jayne Lay (Acting Headteacher); Sophie Cox (Finance Secretary)
Conduct of a staff member	Jayne Lay (Acting Headteacher)
Conduct of the Headteacher	Belinda Harvey (Co-Chair of Governors)
Conduct of a governor	Kerry Thompson (Clerk to the Governors) Kerry.thompson@cambridgeshire.gov.uk
Conduct of the Chair of Governors	Kerry Thompson (Clerk to the Governors) Kerry.thompson@cambridgeshire.gov.uk



Mrs. Jayne Lay
DSL
Acting Headteacher



Mrs Hannah James
DDSL
Assistant Headteacher



Mrs. Michelle Cooke
DDSL
Class Teacher

